

## ASHIANA HOUSING LIMITED

**CIN : L70109WB1986PLC040864**

**Regd. Office :** 5F, Everest, 46/C, Chowringhee Road, Kolkata - 700 071

**Ph:** (011) 4265 4265, **Fax :** 011-4265 4200

**E-mail :** investorrelations@ashianahousing.com, **Website :** www.ashianahousing.com

### POSTAL BALLOT FORM

**Serial No.**

**Name of the Member/First Member**

(In Block Letters)

**Address**

**DP ID/Client ID/Folio No.**

**No. of Shares held**

I/we, hereby, record my/our vote in respect of the following Special Resolutions to be passed through Postal Ballot for the business stated in the Postal Ballot Notice dated 11<sup>th</sup> November, 2014 of the company by sending my/ our assent or dissent to the said Resolution(s) by placing the tick (✓) at the appropriate box below:

Resolution No.	Resolutions	Vote	
		For	Against
	<b>Special Business</b>		
1.	To consider, discuss and approve the issue of equity shares, debentures, whether convertible or non-convertible, other securities convertible into equity shares of the company (including any combination of these options) either through Private Placement or through Qualified Institutional Placement		
2.	To sell, lease or otherwise dispose off undertaking of the company to provide security in case debentures are issued		

Place :

Date :

\_\_\_\_\_  
Signature of the Member

### PARTICULARS FOR E-VOTING

EVEN (Electronic Voting Event Number)	USER ID	PASSWORD/PIN

**Note: Please carefully read the instructions printed overleaf before completing this Form.**

## **INSTRUCTIONS**

- a) A member desiring to exercise vote by Postal Ballot Form (no other Form or photocopy thereof is permitted) and send it to the Scrutinizer at Ashiana Housing Limited, Unit No. 4 & 5, 3rd Floor, Southern Park, Saket District Center, Saket, New Delhi - 110017 in the enclosed self-addressed envelope. Postage will be borne and paid by the Company. However, envelopes containing Postal Ballot Form, if deposited in person or sent by courier at the expense of the member will also be accepted.
- b) The self-addressed envelope being sent herewith bears the address of the Scrutinizer appointed for conducting Postal Ballot process.
- c) There will be one Postal Ballot Form / e-voting for every Client ID No. / Folio No., irrespective of the number of jointholders.
- d) Members can opt for only one mode of voting i.e. either by Postal Ballot or through e-voting. In case you are opting for voting by Postal Ballot, then please do not cast your vote by e-voting and vice versa. In case Members cast their votes both by Postal Ballot and e-voting, the votes cast through e-voting shall prevail and the votes cast through Postal Ballot form shall be considered invalid.
- e) Voting rights in the Postal Ballot / e-voting cannot be exercised by a proxy.
- f) Voting rights shall be reckoned on the paid-up value of shares registered in the name(s) of the member(s) on 24<sup>th</sup> November, 2014 (cut off date for ascertaining the members for dispatch of Notice).
- g) The Postal Ballot Form should be completed and signed by the member (as per specimen signatures registered with the Company/ Depository Participant). In case of joint holding, the form should be completed and signed by the first named member and in his/her absence, by the next named member and so on.
- h) In case of shares held by the companies, trust, societies etc., the duly completed Postal Ballot Form should be signed by the authorized signatory, whose signature is already registered with the RTA (please quote the registration no. beneath the signature), or it should be accompanied by attested/certified true copy of the Board Resolution/Authority.
- i) The votes should be cast either in favour or against by putting tick (✓) mark in the column provided for assent or dissent. Postal Ballot Form bearing tick marks in both the column will render the Form invalid.
- j) Duly completed Postal Ballot Form should be received by the Scrutinizer not later than the close of working hours on 04<sup>th</sup> January, 2015.
- k) Incomplete, unsigned or incorrect Postal Ballot Form will be rejected. The Scrutinizer's decision on the validity of the Postal Ballot shall be binding.
- l) A member may request for a duplicate Postal Ballot Form, if so required. However, the duly completed duplicate Postal Ballot Form should reach the Scrutinizer not later than the date specified herein before.
- m) Members are requested not to send any other paper alongwith the Postal Ballot Form in the enclosed self-addressed business reply envelope in as much as all such envelopes will be delivered to the Scrutinizer and the Scrutinizer would destroy any extraneous paper found in such envelope.
- n) The Scrutinizer will submit her report to the Chairman or to the Managing Director or to the Company Secretary, after completion of scrutiny, by 11<sup>th</sup> January, 2015.
- o) The Company shall announce the results of the Postal Ballot at its Registered Office at 5F Everest, 46/C, Chowringhee Road, Kolkata -700 071, by 11<sup>th</sup> January, 2015. The date of declaration of Postal Ballot Results will be taken to be the date of passing the resolutions contained in this Notice.
- p) The Postal Ballot and all other papers relating to Postal Ballot including voting by electronic means, shall be under safe custody of the Scrutinizer till the Chairman considers, approves and signs the minutes and thereafter, the Scrutinizer shall return the ballot papers and other related papers or register to the Company who shall preserve such Postal Ballot papers and other related papers or register safely.