

NAME OF THE FACILITY : Kid Centric Homes

EFFECTIVE DATE : June 01, 2020

**Kids below the age of 10 years will be engaged or enrolled in any offline on ground activity.**

Guidelines Kid Centric Homes

**Kid Centric Staff/Team:**

1. Learning Center/Learning Hub In charge shall ensure that the spaces are sanitized well before start of any activity/sport.
2. Temperature Check & hand sanitization at main gate or entry gate shall be mandatory for all vendors, coaches, resources & teachers who will enter the facility for any purpose.
3. Aarogya Setu App Must be installed in device of every member. (Exception if smart phone is not available).
4. Wearing mask is compulsory for everyone who is entering the facility for any purpose.
5. Shoes shall not be used & not be allowed strictly while at indoor spaces (Rooms) of Learning Center/ Learning Hub.
6. Intensive communication & training on good hygiene practices for all staff viz. Maintenance, housekeeping, horticulture, security shall be taken up.
7. Ensuring adequate arrangements for hand washing and cleaning shall be ensured in washrooms.
8. Frequent cleaning of common surfaces like tabletops, chairs or tangible items that are used & touched shall be mandate along with hand washing.
9. Wearing Gloves and Caps shall also be mandatory for housekeeping staff who are associated with cleaning of common surfaces and areas.

**Vendors, Resources, Teachers & Coaches:**

1. All shall undergo the medical pre-examination by the medical practitioner at the location or shall submit their pre-medical examination document by a physician to the LC In-charge.
2. Aarogya Setu App mandatory in device (exception if smart phone is not available)
3. They shall report to the LC In-charge as they reach the facility.
4. Wearing a mask and carrying a sanitizer is mandatory.
5. Shoes shall not be allowed for them in indoor spaces (Rooms) and they shall also take care that kids shall also place shoes outside.
6. They shall take care of Kids while following norms of social distancing & hygiene as per govt. guidelines.

## **Kids:**

1. Once prior to the start of the Learning Center/ Learning Hub, the registration of kids who will be a part of different activities shall be ensured.
2. All kids who register, shall be well informed about the timings and schedule they need to follow for the activity/sport.
3. All kids who register shall receive the guidelines for operation of Learning Center/Learning Hub.
4. Thermometers shall be placed at the entry point of the space and all kids who enter shall be screened.
5. Wearing a mask and carrying a sanitizer shall be mandatory.
6. An orientation by the LC In-charge towards the safety & hygiene shall be given to kids where they learn:
  - a) Why washing hands frequently is important?
  - b) When and How to use sanitizer?
  - c) Why wearing mask is important?
  - d) What is social distancing?
7. Various posters, visuals and messages shall be displayed inside the Learning Center/Learning Hub, Club House and prominent spaces that share an easy understanding of various aspects of Safety for Kids.
8. Group of not more than **5 kids** shall be allowed at once for a coaching or activity and also all norms of social distancing rendered by the govt. shall be followed during commencement of the coaching/sport. The no. can extend to **7 kids** as per area of the space used for conduction of the coaching/activity.
9. All common spaces & surfaces shall be sanitized well before/after use of the facility by the kids.
10. Parents who accompany kids shall also be guided to wear a mask and use sanitizer as and when required.

## **Library:**

1. Library will operate only on **Tuesday, Thursday & Saturday** from 12:00 pm to 06:00pm.
2. Only 1 member/person will be allowed other than Caretaker & LC In-charge to select, issue or return books.
3. Wearing a mask and carrying a sanitizer shall be mandatory for everyone who visits the facility.
4. Only 5 members/people will be allowed to read in the library at once for a span of half an hour following the norms of social distancing.
5. Only 3 books will be issued for one family at a time.
6. The books that will be returned shall be placed in the library return box and will be left untouched for 3 days. Those books will not be issued to any other member before 3 days.

**OPERATION TIMINGS FOR DESIGNATED SPACES:**

This section will include the designated spaces for the activities/sports in collaboration with their operation.

The different activities and sports will be performed by different candidates based on their selection of the activity and sport as per their registration.

The operational timings of the Learning Centre/Learning Hub will be from **04:00PM- 08:00 PM.**

ACTIVITY/SPORT	DESIGNATED SPACE	OPERATION TIMING
Dance	Activity Room	04:00PM-08:00PM
Music	Activity Room/Kids Room	04:00PM-08:00PM
Yoga	Amphitheatre/Central Park	04:00PM-08:00PM
Badminton	Multipurpose Hall	04:00PM-08:00PM
Skating	Skating Rink	04:00PM-08:00PM
Book Issuance	Library	04:00PM-08:00PM

The observation and maintenance of the spaces on accordance with the operational timings must be ensured by the Club In-charge and also by the LC Manager.

**Posters and Images that may be displayed. We may have customized posters also for kids with the help of Marketing Team.**

